



Graduate Student Transfer Credit Approval

Office of the Registrar | P: 617.287.6200 | E: external.credit@umb.edu

Graduate students can request to receive transfer graduate credit based on the eligibility and credit maximums listed for each type of transfer credit. *Courses taken as part of UMass Intercampus Course Exchange programs (ICX) are not transfer credits.*

Transfer credit equivalency is determined by the Graduate Program Director and subject to the final approval of the Registrar's Office and Associate Vice Provost for Graduate Education. Submit completed forms to external.credit@umb.edu.

Student Name: _____ ID #: _____

Graduate Program/Plan: _____

GRADAUTE COURSE(S) TAKEN AT ANOTHER ACCREDITED INSTITUTION (MAX 6 CREDITS)

Criteria:

- Courses were not used to fulfill requirements for another degree.
- Credits were earned no more than seven years prior to matriculation into the program.
- Public Service or Professional Development Work/Courses are not transferrable.
- Grade is "B" or better. Pass/Sat grades are unacceptable unless the official transcript states that Pass/Sat is equivalent to "B" or better.
- An official transcript must be included, on file, or sent to the Registrar's Office at the above email address once the coursework is completed.

NAME OF THE SCHOOL WHERE THE CLASS(ES) WERE TAKEN (1 form per school):

COURSE #	COURSE NAME	SEMESTER/YEAR	UMASS COURSE # OR REQUIREMENT

UMASS BOSTON GRADUATE CREDITS TAKEN AS AN UNDERGRADUATE (MAX 6 CREDITS)

In addition to the criteria above:

- UMass Boston undergraduate students who will earn more credits than needed for the bachelor's degree may register concurrently for graduate credits.
 - ***These credits will be removed from undergraduate credit and GPA totals so cannot be done after the bachelor's degree has been awarded.***

COURSE #	COURSE NAME	SEMESTER/YEAR

GPD Signature: _____

Date: _____

Registrar's Office: <input type="checkbox"/> Approved <input type="checkbox"/> Denied
Notes: