[Date]

[Principal Investigator Name]

[Principal Investigator Title]

100 Morrissey Boulevard

Boston, MA 02125

Dear [Principal Investigator Name]:

If the proposal submitted by Dr. [insert the full name of the Principal Investigator] entitled [insert the proposal title] is selected for funding by UMB Internal Grants Program, it is my intent to collaborate and/or commit resources as detailed in the Project Narrative section of the proposal.

Sincerely,

[Signatory Name]

[Signatory Title]